
Glyne Gap School
School Place, Hastings Road
Bexhill, East Sussex TN40 2PU



Headteacher: John Hassell

14 March 2006

Medium UK Limited,
Medium House,
Units 5 & 6,
Peter James Business Centre,
Pump Lane,
HAYES,
UB3 3NT.

ATTENTION : Anne Sagnier

Dear Anne,

INSTALLATION OF AUDIO EQUIPMENT IN SCHOOL HALL

We would like to express our delight in our new audio/video equipment in the school hall. We have already used it, much to the children's pleasure and enjoyment, and it has made a big difference to how they perceive the world around them.

Please express our gratitude to the gentlemen who came to install the equipment, and thank them for their courtesy and the standard of their work.

We would certainly have no hesitation in recommending your company to any future client.

Yours sincerely,

A handwritten signature in black ink that reads "John Hassell".

John Hassell
Headteacher